

CRYSTAL SPRINGS CONDOMINIUM
c/o Advanced Condominium Management Corporation
40 Mechanic Street, Suite 301
Foxboro, MA 02035
508-543-2252

DATE: November 23, 2005

TO: Crystal Springs Unit Owners

FROM: Robert V. Linney, CMCA, AMS

SUBJECT: Bathroom Roof Vents

Dear Unit Owner:

Over the past several weeks, the remaining buildings that needed roof replacement were completed.

At the same time **ALL UNITS** have had a roof vent installed in their attic to allow your bathroom exhaust fan (if you have one), to be attached to, thus venting the bathroom moisture outside of the building and not into the attic.

Now that all the work is completed, unit owners **MUST** have their bathroom exhaust fan connected to the roof vent by January 1, 2006.

This can be done by purchasing a “Broan” connector, flex hose and 2 clamps. These items can be purchased at Daddario’s Plumbing in Franklin or Home Depot.

If you would prefer to have the roofer complete the installation of the venting for the bathroom exhaust vent, you may call them directly (at your expense). The contractor is American Roofing and they can be reached at 508-669-4361.

Thank you in advance for your cooperation. We also request that you notify the management office when completed.